

RULES
OF
FAH SIONG KU LOH POH
PORT DICKSON

CHAPTER 1. Name, Office and Objects

- 1. Name:** The name of the Society shall be "Fah Siong Ku Loh Poh."
- 2. Address:** The premises of the club shall be at No.66, Jalan Bahru, Port Dickson.
- 3. Objects:** The objects of the club shall be to foster friendship and to encourage appropriate amusements.

CHAPTER 2. Membership

Notices of an Extra-ordinary General Meeting shall be given 7 days before such meeting.

- 4.** The number of members permitted in the club and qualification of members:
 - (a) The highest number of members permitted in the club shall be 100.
 - (b) The club is open to all Oversea-Chinese of good character. The applicant for admission to the club shall apply to the General Secretary in a prescribed form by submitting his surname and name and shall be proposed by a member and seconded by another. The applicant shall be admitted on the approval of the Board of the Committee.

CHAPTER 3. Admission Fee and Other Subscriptions

- 5.**
 - (a) On admission to the club a member shall pay an entrance fee of \$2/-.
 - (b) The member shall pay a subscription of \$2/- monthly.
 - (c) A member shall cease to be a member should he fail to pay his subscription which has been in arrear for 3 months.
 - (d) The amount fix for the monthly subscription of the club approved at the General Meeting shall not be subject to any alteration. Any important matter as to the need of special subscriptions from members shall not be carried out without the approval of the General Meeting.

CHAPTER 4. The General Meeting and its business

- 6.** The highest authority of the club shall be vested in the General Meeting. The President shall preside in every General Meeting. 20 members present shall form a quorum.
- 7.** The Annual General Meeting shall be held at the middle of December every year, but the

President shall upon receipt of a requisition made in writing by 10 members or at the request of the Board of Committee forthwith proceed to convene an Extra-ordinary General Meeting.

8. Notice of an Annual General Meeting shall be given 7 days before such meeting. Notices of an Extra-ordinary General Meeting shall be given 4 days before such meeting. The business of the General Meeting shall be as follows:-
 - (a) To receive a report of the accounts of the club for the whole year and to receive a report of the Board of Committee as to the affairs of the club for the whole year. Any member has an opinion to express at the General Meeting shall have to notify the General Secretary 5 days before the Meeting to enable him to enter the particulars in the agenda.

CHAPTER 5. The Board of Committee and its business

9. The Board of Committee shall consist of 17 members who shall be elected at the Annual General Meeting.
 - (a) 1 President and 1 Vice-President
 - (b) A General Secretary
 - (c) 1 Honorary Treasurer
 - (d) 2 Auditors
 - (e) 1 Chinese Correspondence Secretary
 - (f) 10 Committee Members
10. The Meeting of the Board of Committee shall meet once a month. Notice of such meeting shall be given 3 days before the meeting. The President may convene an urgent meeting of the Board of Committee but notice of 2 days shall be given before the meeting. 15 members shall form a quorum.
11. The duties of the Board of Committee shall be as follows:-

To adopt measures for the improvement and for the administration of the affairs of the club and to carry out the resolutions of the General Meeting. The members of the General Meeting are invested with more authority than the Board of Committee.

CHAPTER 6. Office-bearers

12. The duties of Office-bearers.
 - (a) President:

The President shall preside at every General Meeting and the meeting of the Board of Committee. He shall represent the club in all external affairs.
 - (b) Vice-President:

The Vice-President shall assist the President in all affairs of the club and shall act for him in his absence.
 - (c) General Secretary:

The General Secretary shall manage all the affairs of the club and shall carry out the instructions of the President and shall direct the paid employees of the club in their

duties. He shall sign all receipts for payments of money.

(d) Honorary Treasurer:

The Honorary Treasurer shall take charge of all money affairs. He shall represent the club in receiving and in making payments of money and shall clearly the income and expenditure accounts of the club. If cash in his keeping exceeds \$200/- the sum shall be deposited with the Oversea-Chinese Banking Corporation, Limited, Seremban. Any withdrawal must be signed by the Honorary Treasurer and either the President or the Vice-President.

(e) Auditor:

The Auditor shall be to audit the accounts of the club.

(f) The Chinese Correspondence Secretary:

He shall take charge of all the correspondence in Chinese.

(g) Members of Board of Committee:

The member of the Board of Committee shall assist in carrying out all the affairs of the club and shall attend all meetings, make suggestions and pass resolutions in meetings.

CHAPTER 7. Visitors

13. Any visitors upon recommended by members of the club only might be given the privileges and facilities to stay in the club premises for a period of not more than 3 days the period of which could be extended for another period of 3 days only if there be vacant in the club. The club shall keep a record book to take down the name, identity card number, and the date and place of arrival of any visitor who might want to put up in the club premises. The name of the introducer shall also be taken down. Any visitors is not allowed to put up in the premises unless he gives the necessary information required.

CHAPTER 8. Prohibitions

14. Gambling and opium smoking on the premises and the introduction of prostitutes and singing girls and bad characters into the premises are prohibited.

CHAPTER 9. Amendments to the Rules

15. Amendments and alterations to the rules of the club shall be made by the General Meeting of Members and shall not be enforced before the approval of the Registrar of Societies is obtained.

CHAPTER 10. Dissolutions

16. (a) The club shall not be wound up unless with the consent of not less than 3/5 of the members in a General Meeting. The members may confirm their consent by

- personally attending the meeting or through their representatives or by letters.
- (b) When the club is dissolved in accordance the provisions as provided in the above rule, all liabilities incurred in the name of the club shall be fully discharged and the remaining funds shall be equally distributed among the members.
 - (c) The notice of dissolution shall be submitted to the Registrar of Societies under the joint signatures of all the committee members within 14 days after the dissolution.

CHAPTER 11. Appendix

- 17. The club was established and registered on 16th April, 1920.
- 18. The rules of the club have been passed in the General Meeting and shall come into force on being approved by the Registrar of Societies.