

## How To Send Schedule SMS

1. Log in to [www.gbs2u.com](http://www.gbs2u.com)
2. Click IMS
3. Click “Schedule SMS”

### Step 1:

- A) Select your “**Campaign ID**” (Optional), sending message record will attach to this Campaign ID folder, it convenience for user to trace back SMS sending record. User also can edit Campaign ID.
- B) Select your “**Sender ID**”(Optional), this Sender ID will auto display in front of the message. User also can edit and add new “Sender ID”

Step 1

Credit Balance	161265
Campaign	Select Campaign <input type="button" value="Add / Edit Campaign"/>
Sender ID	(Blank) <input type="button" value="Add / Edit Sender ID"/>

### Step 2:

- A) Click “**Select Phone Book**”

Step 2

Personalised

- B) Choose your desire “**Phone book**”,
- C) User also can “**Choose the hand phone number**” from phone book
- D) Click “**Insert to Sending List**”, the SELECTED phone book OR Hand phone number will auto add to sending list.

Insert to Sending List   Close				
<input type="checkbox"/>	NAME			
<input checked="" type="checkbox"/>	<a href="#">1PP</a>	}		
<input type="checkbox"/>	<a href="#">AA11</a>			
<input checked="" type="checkbox"/>	<a href="#">qbs new year 2014 list</a>			
<input checked="" type="checkbox"/>	<a href="#">victor friend for new year 2014</a>			
<input type="checkbox"/>	<a href="#">axa</a>	}		
<input checked="" type="checkbox"/>	WONG YENG CHI			60122310866
<input checked="" type="checkbox"/>	BT THONG			60122236217
<input checked="" type="checkbox"/>	MR. GOH LAY YONG			60123705659
<input type="checkbox"/>	TAN KWANG MIANG	60122597241		

### Step 3:

- A) Key in your sending Hand phone Number,
- B) Click “Add Mobile No” the hand phone number will add to sending list

Step 2

Personalised

Select Phone Book

Handphone No. M (1) 60193815716

Total Mobile No. 1

Enter Mobile No. MALAYSIA 60 60137749908 Add Mobile No. (examples 60127779999)

### Step 4:

- A) Key in your message in the message box, the message also can be keeping in message template for future use.
- B) Once complete key in message, click “Preview”

**Step 3**

Message: special promotion, buy 1 free 1 , pls log on to [www.gbs2u.com](http://www.gbs2u.com)

[SMS Samples]

 SMS Template

English / Malay  Chinese Language

**Save As Template**

Each [ENTER] counted as 2 characters

92 character(s) left 1 SMS(s)

ONLY a-z, A-Z, 0-9, !@#%&\*()-\_+=:;<>./ characters are supported  
 If sending LONG SMS (more than 1 SMS), it will be delivered in 7-Bit Encoding SMS. Some phones do not support this.  
 SMS sent through our gateway will be charged regardless of delivery status

**Step 4**

**Preview**

## Step 5

A) Double check to confirm the message content and total SMS sending. Once confirm, click **“Schedule it”**

<b>Current Credit Balance</b>	:	<b>161263</b>
<b>Total SMS</b>	:	<b>1</b>
<b>Total Credit</b>	:	<b>1</b>
<b>Balance</b>	:	<b>161262</b>

**A**

**Send Now** **Schedule it** **Back**

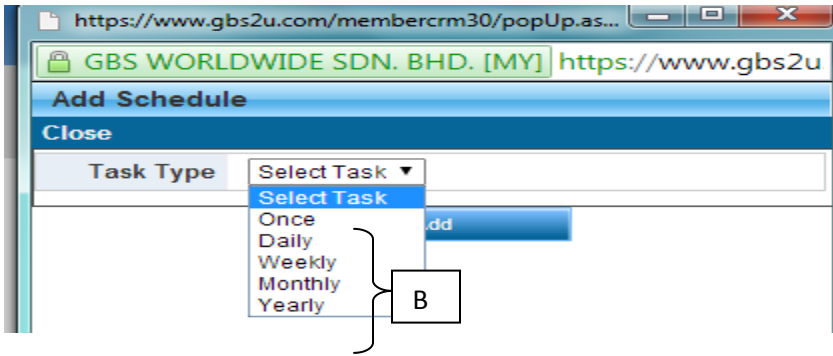
To:

60193815715,

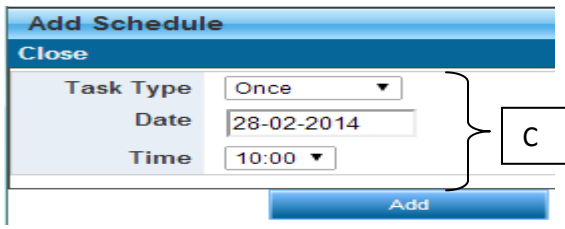
Message (for Malaysia Mobile):

**RM0.00 special promotion, buy 1 free 1 , pls log on to [www.gbs2u.com](http://www.gbs2u.com)**

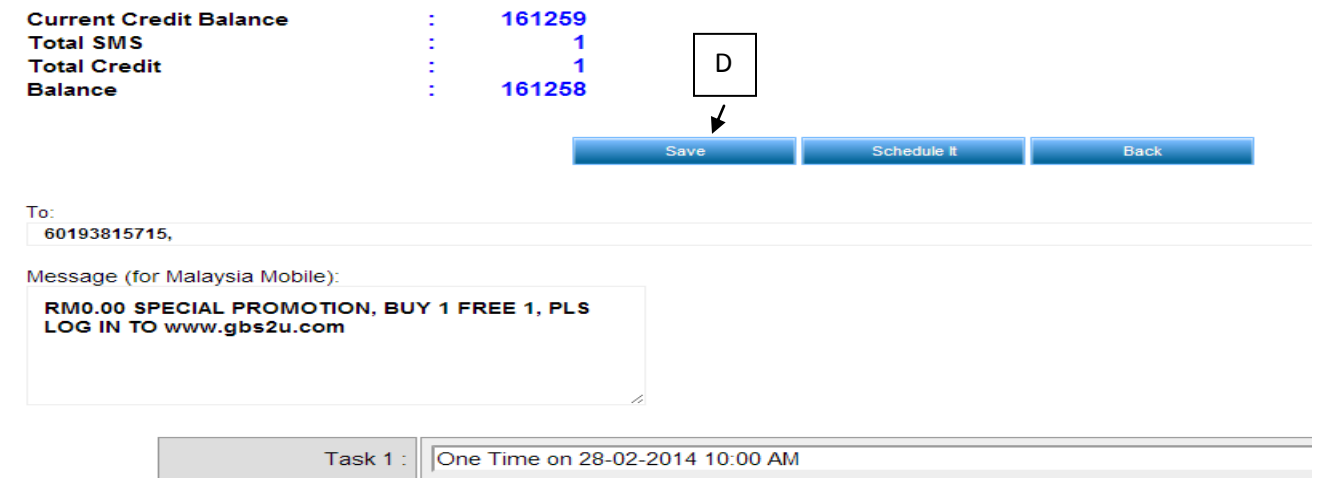
B) The window will pop up a small window, select your “Task type”, user can schedule the message on their desire date and time. User can decide the message sending task type by **“Once, Daily, Weekly, Monthly or Yearly”**



C) Fill up the sending time and date for the schedule SMS message, click “Add”



D) The schedule message content will show in the message table, once confirm, click “Save”, the message will save in the task schedule list, when reach the sending date and time, it will send out automatically (User must make sure the account got sufficient SMS credits)



- A) All the schedule SMS records will be keep inside **“Schedule SMS Report”**

Schedule SMS List

New SMS | Delete | Refresh | A Advance Search

Sort by Sending Date ▼

<input type="checkbox"/>	CAMPAIGN	SENDER ID	MESSAGE	MOBILE NO.	SENDING DATE	LAST UPDATE	
<input type="checkbox"/>			GBS2U DAILY TESTING 11AM	60193815715 60122012894	1. Daily 19-02-2014 on 11:00 AM until 09-07-2063	09-07-2013 08:51:59	<input type="button" value="Edit"/>
<input type="checkbox"/>			GBS2U DAILY TESTING 8PM	60193815715 60122012894	1. Daily 18-02-2014 on 8:00 PM until 09-07-2063	09-07-2013 08:53:28	<input type="button" value="Edit"/>
<input type="checkbox"/>			GBS2U DAILY TESTING 5PM	60193815715 60122012894	1. Daily 18-02-2014 on 5:00 PM until 09-07-2063	09-07-2013 08:52:49	<input type="button" value="Edit"/>
<input type="checkbox"/>			GBS2U DAILY TESTING 2PM	60193815715 60122012894	1. Daily 18-02-2014 on 2:00 PM until 09-07-2063	09-07-2013 08:52:36	<input type="button" value="Edit"/>